

MIDDLETOWN TOWN COUNCIL
MEETING MINUTES
May 14, 2012

The Middletown Town Council Meeting was held in the Council Chamber, 7875 Church Street, Middletown, VA on Monday, May 14, 2012 at 7:00 pm.

Town Council Present

Mayor Charles Harbaugh, IV
Councilor Trip Chewning
Councilor John Copeland
Councilor Tom Simon
Councilor Mark H. Davis
Councilor Donna M. G. Gray
Councilor Carole Snyder

Staff Present

Rebecca L. Layman, Municipal Clerk
Donald Riffey, Superintendent of Public Works
R. Philip Breeden, Chief of Police
Joan Roche, Town Manager

Town Attorney

Jason Ransom

1. Call to Order

Mayor Harbaugh called the meeting to order at 7:00 p.m.

2. Moment of Silence

Councilor Chewning made a motion to change the moment of silence to an invocation. Councilor Copeland seconded the motion. All Councilor were in favor. Councilor Copeland led the prayer.

3. Pledge of Allegiance

Mayor Harbaugh led those present in the Pledge of Allegiance.

4. Roll Call

All Councilors were present.

5. Set Agenda.

Councilor Copeland made a motion to set the agenda. Councilor Gray seconded the motion. Councilor Davis asked that item 9a be removed from the agenda based on discussions in the last few days that Council in not ready to a have the first and second reading of the budget at this time. All Councilors were in favor.

6. Citizen Comments.

Mary Shull 7754 Church Street – Mary Shull thanked the Council for putting the prayer back in the opening of the meeting. Mary Shull asked if the Council would reconsider taking down the stop sign at the corner of Massanutten and Church Street. Mary stated she was against it when she was on Council and is still against she feels it is not very useful and has heard people complaining about it. Mary Shull stated she can sit on her porch and see that many people do not even come to a complete stop, and sometimes the police department does not even stop at it.

7. Approval of Previous Council Meeting Minutes

Councilor Davis made a motion to approve the minutes from the April 9, 2012 town council meeting. Councilor Copeland seconded the motion. All Councilors were in favor and the minutes were approved.

8. Report of the Facilities Committee

Councilor Snyder had nothing to report.

9. Report of the Personnel and Finance Committee

Councilor Chewning made a motion that the Council approves the contract with the addendum between Jason Ransom and the Town of Middletown to be the Town Attorney. Councilor Copeland seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Snyder – Yes

Councilor Chewning – Yes

Councilor Copeland – Yes

Councilor Gray – Yes

Councilor Simon – Yes

Councilor Davis – Yes

Motion carried 6-0

VRS Resolution for employer contribution rate of 9.64% and a Resolution to implement the member contribution requirements. Councilor Chewning stated that the State of Virginia passed a law and what it boils down is that the Town of Middletown must pay 9.64% this coming fiscal year and the employee must pay 5%, but the 5% is done over a period of years, and the employees who were hired after July 1 2010 they started off paying 3% of their contribution. This year their contribution will move up to 4% and the employees hired previously to that will start paying 1% this year and 5% will be phased in over a five year period. A 1% increase was given in order to offset their contribution. Councilor Chewning made a motion to approve the VRS Resolution for the employer contribution for 9.64% and VRS Resolution to implement the member contribution requirements for the fiscal year ending 2013. Councilor Copeland seconded the vote. Mayor Harbaugh asked for a roll call vote.

Councilor Snyder – Yes

Councilor Chewning – Yes

Councilor Copeland – Yes

Councilor Gray – Yes

Councilor Simon – Yes

Councilor Davis – Yes

Motion carried

Councilor Chewning would like to make a change if he may and if there are no objections by the other Councilors. The Council has a list of the bills paid in April, and if there are no questions about the bills Councilor Chewning would like to make a motion to approve the bills that have been paid by the Treasurer in April. Councilor Copeland seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Snyder – Yes

Councilor Chewning – Yes

Councilor Copeland – Yes

Councilor Gray – Yes

Councilor Simon – Yes

Councilor Davis – Yes

Motion carried

Councilor Chewning stated that a list of the various accounts maintained by the Town at BB&T and First Bank is given at each Council meeting and it has been the custom to read that list in the past meetings. Councilor Chewning stated that there is no reason to read the list as everyone has a copy in their packet. Councilor Chewning made a motion to dispense of reading the list of bank balances and that Council can read them. Councilor Davis asked if the motion to dispense of the reading of the bank balances was just

for tonight's meetings or to permanently change the policy and if it to change the policy then it should be discussed at an informal meeting to do this. Councilor Chewning stated that the motion will stand for tonight's meeting and have further discussion at a later meeting. Councilor Snyder seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Snyder – Yes

Councilor Chewning – Yes

Councilor Copeland – Yes

Councilor Gray – Yes

Councilor Simon – Yes

Councilor Davis – Yes

Motion carried

10. Report of the Public Works Committee

Councilor Copeland stated that the pump station at Meadowbrook has been upgraded, and all repairs have been made. Councilor Copeland stated that bids are being sent out for the aeration tank modification and for the reused non-potable water improvements in other words that is the piping going from the aeration tank to the pumps we are looking to move pump operation to existing building down there, because maintenance on that has become quite extensive and each time they go to make sludge they have to every hour or two, pull the clear water pumps that was installed in the beginning, pull them up unclog them put them back and start the operation over again so that we can build up enough water pressure. All bids will come in and be opened in front of the Council at a work session meeting.

11. Report of Public Safety Committee

Report of the Police Department given by Councilor Simon (attached). Councilor Simon ask that we forgo reading each incident being that a copy of the police report is given out in all the packets.

12. Report of the Ordinance Committee

Councilor Gray had nothing to report.

13. Report of the Planning and Zoning Committee

Councilor Davis reported that a Reliance Road steering committee meeting will be held May 16 at 3:00 p.m. at the county planning department. The Middletown Planning Commission work session will be held on May 21, 2012 at 7:00 p.m. and the Regular Planning Commission meeting will be May 28, 2012 at 7:00 p.m. Councilor Davis stated that there are still vacancies on the Planning Commission.

14. Report of Special Committees

The Car Show will be on June 2, 2012 @ the Town Park

Mayor Harbaugh encouraged the citizens of Middletown to fill out the Citizen of the Year form.

15. New or Unfinished Business

Next Committee Meeting will be May 22, 2012 @ 7:00 p.m.

Special Budget Meeting will be on May 23, 2012 @ 7:00 p.m.

A First and Second Reading of the Budget will be May 30, 2012 @ 7:00 p.m.

Public Hearing will be June 4, 2012 @ 6:30 p.m.

Next Work Session Meeting will be June 4, 2012 @ 7:00 p.m.

16. Petitions and Communication

None at this time.

17. Adjournment

Councilor Copeland made a motion to adjourn the meeting. Councilor Davis seconded the motion. Mayor Harbaugh adjourned the meeting at 7:25 p.m.

Charles H. Harbaugh IV, Mayor

Rebecca L. Layman
Town Clerk